

Feb 7 2019

### Meeting Agenda

Regular City Commissioner Meeting, Crab Orchard City Hall  
Feb 7 2019  
6:30 pm

- Invocation
- Pledge of Allegiance
- Roll Call
  - Mayor Billy R. Shelton
  - Commissioner Kenneth Manuel
  - Commissioner Keith Saylor
  - Commissioner Mike Eldridge
  - Commissioner Bill Dyehouse
- Minutes Approved from last meeting  
Review minutes from last meeting, if no corrections needed  
Motion to accept minutes as stand.

- Financial Reports

Old Business

New Business

- RFP- Review request for proposal for trash services, current contract expires March 31, 2019.
- Adopt Resolution 19-01-25 Interlocal Agreement crating the Bluegrass and Central Kentucky unified Police Protection System (Backupps)

Open Discussion

Adjourn meeting

Feb 7 2019

Regular City Commissioner Meeting Minutes, Crab Orchard City Hall  
Feb 7 2019

The meeting was called to order at 6:32 by Mayor Billy R. Shelton, Mayor Shelton led the invocation and Mayor Shelton led everyone in reciting the Pledge of Allegiance to the US Flag.

Role call was performed by City Clerk; all were present for meeting, Mayor Shelton established there was a quorum.

Don Gilliam and Trish O'Quinn from the Emergency Management attended the meeting to give a quick over view of all the services they offer. He also stated we

Last month's meetings minutes were reviewed and no changes needed to be made, Commissioner Keith Saylor, made the motion to accept last month's minutes as stand, 2<sup>nd</sup> by Commissioner Bill Dyehouse, all in favor, motion carried.

Financial report was given by City Clerk (see attached), no changes need to be made, and Commissioner Bill Dyehouse, made the motion to accept as stand, 2<sup>nd</sup> by Commissioner Keith Saylor, all in favor, motion carried.

Commissioner Reports:

Emergency Service Kenneth Manuel reported Police Chief Jimmy Gipson cited 2 warning tickets, 7 complaints, 2 investigations, 2 misdemeanor arrests, 1 traffic citation, 4 traffic stops and 2 domestic calls (see attached report in its entirety).

Water/Wastewater Commissioner Keith Saylor reported purchased 3.1 million gallons of water sold 1.7 million gallons for as total water loss of 22%. We reinstalled 2 pumps, guide rail brackets and floats in the main lift station. Rite Way serviced cleaned station with vacuum and jetter truck.

Streets and Road Commissioner Mike Eldridge had nothing to report at this time.

City Commissioner Bill Dyehouse reported he is seeing some residents leaving their trash totes at the curb after the trash has been picked up. We have an established ordinance that states "All containers shall be removed from the said location no later than 24 hours after collection." We will send letters or put ordinance on back of water bills to remind residents of the ordinance. A nuisance letter will be sent to the resident that is leaving trash tote at the curb. The County had been contacted to see if they have a dump truck for the city to purchase, they do not have one at this time. We will discuss the parameters around the mowing at the work sessions. The RFP for the refuse service will change the liability insurance to at least 1,000,000 dollars from 300,000 then send to the paper for bids.

Commissioner Kenny Manuel made the motion to adopt Resolution 19-01-25 Interlocal Agreement crating the Bluegrass and Central Kentucky unified Police Protection System (Backups), 2<sup>nd</sup> by Commissioner Mike Eldridge all in favor motion carried.

Commissioner Keith Saylor made the motion to hire Chelsea Hopkins and Tina Smith part time water clerks, pending their acceptance of the job offer, 2<sup>nd</sup> by Commissioner Mike Eldridge all in favor motion carried. They both will be contacted on Friday to make offer.

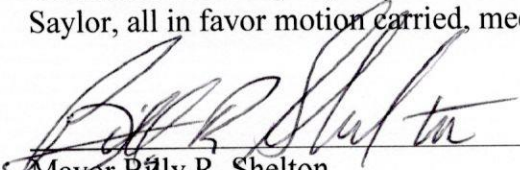
Feb 7 2019

Open Business:

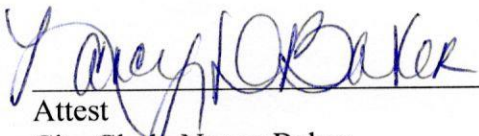
Resident on Garden Lane has requested the alley way that connects Garden Lane and Stanford Street to be blocked off. Commissioner Mike Eldridge stated he will check to see if it can be blocked off.

No further discussion,

Commissioner Billy Dyehouse made the motion to adjourn the meeting 2<sup>nd</sup> by Commissioner Keith Saylor, all in favor motion carried, meeting adjourned at 7:53 pm.

  
\_\_\_\_\_  
Mayor Billy R. Shelton

3-7-19  
Date

  
\_\_\_\_\_  
Attest  
City Clerk, Nancy Baker

3/9/19  
Date

## City of Crab Orchard Account Balances

Account	Balance Total	Description
Audit Account	128.33	Savings for Audit
City of Crab Orchard Payroll	5,062.54	Payroll
General Fund Cash:C.O. Fire Equipment	16,160.51	FD Equipment checking
General Fund Cash:Town of Crab Orchard	88,277.22	City Checking
Grant Fund Cash:FEMA GRANT	144.19	Fire Dept Grant
Grant Fund Cash:KIA RD Water Wastewater Grant	138.50	Water/Sewer Grant
Police Department	8,816.98	Police Dept
Road Fund Cash:C.O. Road Department Revenue	8,826.84	Revenue Checking
Road Fund Cash:Road O&M	6,206.51	O&M checking
Sewer Fund Cash:Sewer Bond & Interest Sink	25,848.52	Sink fund
Sewer Fund Cash:Sewer O&M	3,989.04	O&M Checking
Sewer Fund Cash:Sewer Revenue	54,052.12	Revenue Checking
Sewer Fund Cash:Sewer System Depreciation Fund	22,313.45	Depreciation/Restricted
Water Fund Cash:City of Crab Orchard Savings	24,720.23	Water Dept Savings
Water Fund Cash:Water Customer Deposits	72,887.15	Customer Deposit/Restricted
Water Fund Cash:Water Revenue	93,770.77	Revenue Checking
Water Fund Cash:WaterWorks Bond & Interest	15,591.94	Sink Fund
Water Fund Cash:Waterworks O&M	16,969.11	O&M Checking
Water Fund Cash:WaterWorks Reserve Fund	34,167.51	Reserve/Restricted
<b>TOTAL</b>	<b>498,071.46</b>	

## Request for Proposal

The City of Crab Orchard is soliciting Request for Proposals for all residents inside city limits refuse collection.

Proposals will be accepted at Crab Orchard City Hall and opened on March 7, 2019.

Proposals shall include

- Residential rates per household (2- 95 gallon totes per customer)

- Commercial rate per business cost per tote provided

- 8 (eight) 40-yard roll off dumpsters (4 dumpsters twice a year – Spring/Fall)

- Price for any additional cart over the 2 provided

All bidders shall provide a minimum of \$300,000 dollars of liability insurance as well as proof of all state and local insurance laws.

RFPs should be submitted to the City of Crab Orchard by Wednesday, March 6 2019 at 4:00 PM to Crab Orchard City Hall, PO Box 87 Crab Orchard, KY. 40419. For more information please contact City Clerk, Nancy Baker at 606-355-2319.

The City of Crab Orchard has the right to refuse any and all bids and to waive all formalities and/or technicalities where the best interest of the City of Crab Orchard may be served.

**Crab Orchard Police Department**

**Monthly report January**

**2018**

**Chief Jimmy Gipson**

**Warning tickets: 2**

**Complaints: 7**

**Investigations: 2**

**Arrest made: Misdemeanor: 2 Felony: Drugs related:**

**Alcohol related:**

**DUI:**

**Accidents:**

**Traffic Citations: 1**

**Domestics: 2**

**Case reports: Open: 0 Closed: 0**

**Traffic stops: 4 hours work for the Mouth January 108hrs.**

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**Dates worked:**

January 3<sup>rd</sup>

**School traffic (Morning).**

**Traffic stop speeding Lancaster Street.**

**Traffic stop speeding Lancaster Street.**

**Traffic stop speeding Lancaster Street.**

**City Commissioner meeting.**

January 4<sup>th</sup>

**School traffic (afternoon).**

**Traffic stop Main street speeding.**

**Traffic stop Lancaster street speeding.**

**Traffic stop Main Street speeding.**

January 5<sup>th</sup>

**Clean and detail the car.**

**Meeting with the sheriff Department over warrants.**

January 7<sup>th</sup>

**Drug investigation outside city on 39 North along with SO**

**Meeting with computer tech. over car PC.**

January 10<sup>th</sup>

**School traffic( morning)**

**Traffic stop speeding Lancaster Street**

**Traffic stop speeding Lancaster Street**

January 11<sup>th</sup>

**Court (3 hours) on Commonwealth VRS Saylor.**

**Served warrant for probation on Lancaster Street.**

January 12<sup>th</sup>

**No major activity**

January 14<sup>th</sup>

**Domestic (child to take in to protective custody court order) apartments Lancaster Street.**

January 17<sup>th</sup>

**School traffic radar**

**Two criminal summonses served**

**Report of two missing juveniles from school got off the bus at Crab Orchard.**

**City work shop meeting.**

January 18<sup>th</sup>

**Traffic stop Main Street for cross over the center line.**

**Unwanted person at D-M Market a white female coming down from pain pills as stated by the subject. She was told to leave.**

**Complaint of trespassing on Manor BLVD.**

**Talk to officer on Cedar Street.**

**Domestic Lancaster Street Apartments**

**Unwanted person on Viola Street she was taken to 39south.**

January 19<sup>th</sup>

**No major active (due to weather).**

January 22<sup>nd</sup>

**Meeting at the 911 Center.**

**Paper work for KSP**

**Check vehicles at the apartments Lancaster Street apartments. We were getting a lot of out of state cars coming in to this area.**

January 24<sup>th</sup>

**Traffic stop Elm Street Drug investigation stop.**

**Talk to the resident at apartment 18 Walnut Street about a complaint of drug trafficking.**

**BOLO for Stolen vehicle from Stanford blue truck.**

**Help with traffic control on 643 (horse that was stuck in the mud)**



January 25<sup>th</sup>

**Welfare check on Manor Blvd.**

**Also check on the condition of some Dogs at the above address on Manor.**

**Man at D-M Market on a moped with no license Note: he was not on the moped when I pulled into the lot he was told not to be on it.**

**Law enforcement meeting.**

January 26<sup>th</sup>.

**Traffic stop Lancaster Street apartment's child not in proper seat.**

**Drug investigation stop in the parking lot at the Lancaster Street Apartments two vehicles in the lot occupied x3 just setting in the cars.**

**Meeting with Brodhead Chief of Police over subjects that had warrants on them that may be in the city.**

January 30<sup>th</sup>

**Harassment complaint on Sycamore Street.**

**Report of a peeping tom at the Lancaster Street Apartments.**

**Harassment complaint on Elm Street.**

January 31<sup>st</sup>

**Check a resident on Sycamore Street for two subjects that had warrants on them.**

**Traffic stop Main Street report that the vehicle was stolen.**

**Harassment complaint on west Maple Street.**

**Check vacant house on Walnut Street a one Luke Robbins was in the house stated he was working on the house for the owner. Under investigation.**

# Crab Orchard Water & Wastewater Dept.

## Report for Monthly Meeting

Feb. 7 2019

### Leaks and Repairs

Reinstall 2 pumps, guide rails, guide rail brackets and floats in main lift station. Repairs were done by Walt's Pump Repair. Clifford Collins assisted with crane truck and Rite Way Services cleaned station with vacuum and jetter truck.

Checked all lift stations for problems and diagnosis were made.

Disassemble check valve in vault at main lift station. Removed debris and blockage from check valve.

Fix water leak at Fire Dept. Removed 2 feet on  $\frac{3}{4}$  in service line. Installed new piece of polyethylene line.

Fix water leak on Walnut St. Beachy Excavating cut street and brought track hoe. Repaired 6 in cast iron line with repair ban. Boil Water Advisory was issued for affected customers. Bacti samples taken and advisory was lifted.

## Flushing

Sewer Plant

Walnut St.

John Thompson's

## Routine Work

Daily and Weekly Samples

Check master meter

Read Meters

MOR

DMR

Shutoffs

Meter Rereads

Reconnects

Order supplies from Consolidated Pipe

Had conference call with state about water issues

Finish sewer paperwork for state

Report overflows

Manhole inspections

Remove bypass pump

TTHM and HAA5 quarterly testing

Work on plow truck

Look for air release valves

Leak detecting with Matt Glass from Rural Water

Schedule some sewer camera work, valve exercising and hydro excavation with Tim Blanton from Rural Water

Put gravel on leak spots

Price check flow meter and chart recorder with Jack from JAGS

Reports for monthly meeting

**WATER LOSS REPORT**  
**WATER AND SEWER DEPARTMENT**

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Month: December Year: 2018

Water Purchased: 3,123,500 Gallons

Water Sold:

Residential: 1,774,510 Gallons

Salesman: 2,500 Gallons

Total Sold: 1,777,010 Gallons

Difference Between What Was Purchased And Sold:

Purchased: 3,123,500 Gallons

Sold: 1,777,010 Gallons

Total: 1,346,490 Gallons

Total: 43 %

Gallons Accounted For:

Breaks: 600,000 Gallons Burgin St

Flushing: 55,000 Gallons Burgin St Pine St  
Sewer Plant

Tank Overflow: \_\_\_\_\_ Gallons

Other: 5,000 Gallons Fire Dept

Total: 655,000 Gallons

Total Accounted For: 2,432,010 Gallons

Total Unaccounted for: 691,490 Gallons

Monthly Water Loss: 22 % Total Loss